WHAT IS OPERC DOING FOR YOU THIS YEAR?

For 2018, OPERC has approved plans to pursue projects covering education and training for industry personnel; propane awareness by continuing the website and adding a realtor education project; propane emergency training for first responders; autogas education and on-road consumer rebates; and duty to warn safety and consumer education materials promotion.

Be sure to take advantage of all the opportunities OPERC has put in place for you, your personnel and your customers. Here is a summary of items OPERC is funding for the Ohio propane industry this year:

**Education and training.** Industry employee training will continue with CETP training available for all industry personnel in the state of Ohio. OPERC anticipates approximately 30 training classes to be scheduled in 2018. Look for registration materials on the OPGA website at ohiopropanegas.org.

**Propane emergency training.** This project will continue to train Ohio’s local first responders on how to safely handle propane emergencies should they be encountered. Contact the OPGA to request an application for potential training. The OPGA Propane Emergency Committee must approve all trainings and submission of an application does not guarantee training.

**Autogas education and on-road consumer rebates.** OPERC will continue its work with Ohio Clean Fuels. OPERC will continue to offer on-road incentives toward the purchase of autogas vehicles and mowers. OPERC will offer rebates to consumers up to $1000 rebate as an incentive for the purchase of a new autogas vehicle, the purchase of a new propane mower, and OEM conversion. Consumer rebates will be administered on a first come, first serve basis. OPERC is excited about the potential growth of propane school buses, propane mowers, and other propane vehicles in the state of Ohio. Find the application and more information at ohioautogas.com.

**Duty to Warn.** OPERC will encourage the purchase and distribution of Duty to Warn materials by offering a reimbursement to any Ohio marketer that purchases Duty to Warn materials from PERC. Marketers that choose to participate will purchase the Duty to Warn materials they need, have them shipped to their plants, and submit a receipt or proof of purchase to the OPGA. OPGA will then reimburse $500 per plant (up to $2000) to the marketer. Contact the OPGA for an application.

**Realtor education.** A new project for Ohio, this project will seek to educate Ohio realtors about the propane industry with specific objectives to educate realtors about tank ownership, placement, safety, and homeowner/customer education.

In all, OPERC intends to expend $280,500 from OPERC and all $49,000 in Partnership Funds to accomplish its 2018 project goals.
## Quarterly Membership Meeting & Day at the Statehouse

**May 16, 2018**

**Sheraton Columbus Hotel at Capitol Square**

### Tuesday, May 15

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 p.m.</td>
<td>OPERC Board of Directors Meeting</td>
</tr>
<tr>
<td>3:00 p.m.</td>
<td>OPGA Board of Directors Meeting</td>
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</table>

### Wednesday, May 16

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>7:30 a.m.</td>
<td>Registration and Continental Breakfast</td>
</tr>
<tr>
<td>8:00 a.m.</td>
<td>OPGA Committee Meetings</td>
</tr>
<tr>
<td>10:00 a.m.</td>
<td>Statehouse Visits</td>
</tr>
<tr>
<td>12:00 p.m.</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00 p.m.</td>
<td>OPGA Membership Meeting</td>
</tr>
<tr>
<td>2:30 p.m.</td>
<td>Statehouse Visits</td>
</tr>
</tbody>
</table>

### Statehouse Visits

All OPGA members are encouraged to schedule visits with your legislators or their legislative aides in areas your company services. OPGA will provide brochures and other information promoting propane to leave with the legislators. If you are not familiar with your legislators, you can search for them using your zip code at: https://www.legislature.ohio.gov/legislators/find-my-legislators.

So that we may coordinate the visits, please contact the OPGA office at opga@kdafirm.com with the time and the names of the legislators scheduled.

### Location & Hotel Accommodations

**Sheraton Columbus Hotel at Capitol Square**

75 East State Street  
Columbus, OH 43215  
800-325-3535

- The Sheraton Columbus Hotel is offering a special rate of $145 for reservations made by 5:00 p.m. on April 23. Please be sure to indicate that you are with the Ohio Propane Gas Association.

### Registration

The registration fee to attend is $50 for registrations received by May 9. Register online at www.ohiopropanegas.org.
Accidents involving fuel tankers often have much larger consequences than those limited to typical passenger vehicles. Just the size and weight of an uncontrolled truck make it a danger to any people or property in its path. The addition of a tank partially filled with liquid fuel makes the vehicle more prone to rollover. If a collision or rollover occurs, the nature of that liquid is also problematic. Leaked crude oil, gasoline or flammable gases can cause an environmental crisis or a fire.

By understanding the causes of rollovers, you can provide the information and training your drivers need to reduce accidents and rollovers.

**POOR DRIVING CONDITIONS DON’T CAUSE MOST ROLLOVERS**

Contrary to popular belief, the majority of rollovers are not caused by environmental factors such as rain, curvy roads or time of day. In fact, less than four percent of single vehicle rollovers can be attributed to roadway or environment-related causes. Don’t believe it? Check out these stats from the Federal Motor Carrier Safety Administration (FMCSA):

- More than half (56 percent) of rollovers happen on straight roads
- Approximately two-thirds of rollovers occur in daylight
- 93 percent of rollovers occur on dry roads

**ATTENTIVE DRIVING IS THE BEST PREVENTION**

About 78 percent of rollovers involve some kind of driver error, and more than 90 percent of the time the rollover is preceded by dangerous behaviors such as inattention or drowsiness. Running off the road due to inattention is the leading cause of serious crashes. Drowsiness and inattention together contribute to one-in-five cargo tank rollovers. You can help manage these risks by implementing policies that limit in-cab distractions and encouraging drivers to be well-rested for their shifts.

Other factors related to driver behavior and vehicle condition include:

- Speeding: 28 percent of accidents involve speeds too fast for conditions
- Careless driving: Evasive maneuvers are cited in 5-10 percent of rollovers
- Vehicle condition: According to one study, 54 percent of vehicles experienced some sort of defect in the braking system

Helping drivers understand the “slosh and surge” effect of liquid loads is also important, as 63 percent of rollovers occurred in
cargo tanks carrying partial loads.

Even seasoned drivers aren’t safe from rollover accidents. Approximately 38 percent of rollovers involve drivers with 10 or more years of driving experience. A cargo tank accident can happen to any driver at any time.

**TRAINING AND COMPANY CULTURE MAKE A DIFFERENCE**

The FMCSA has a great video about the factors that contribute to rollovers and how drivers can help prevent them. The free, on-demand video is less than 20 minutes long, making safety training easy and convenient.

More high-tech training options include motion-based simulators and vehicles equipped with electronic stability aids that alert drivers when they take a curve too quickly. Other in-cab technologies can automatically slow the vehicle around curves and warn drivers of upcoming sharp curves.

Because fleet managers and dispatchers have the most day-to-day influence over a driver’s behavior, it’s important that they understand factors impacting rollovers. They can remind drivers of the importance of being rested and alert, letting them know that the carrier cares about their safety.

**ADDITIONAL RESOURCES**

Watch the Cargo Tank Truck Rollover Prevention video and find other helpful resources at www.fmcsa.dot.gov/rolloverprevention.

**ARTICLE COURTESY OF THE RISK IMPROVEMENT DEPARTMENT, EMC INSURANCE COMPANIES, DES MOINES, IOWA. FOR MORE INFORMATION, GO TO WWW.EMCINS.COM AND SELECT LOSS CONTROL.**
2018 CareWorksComp Risk Management and Cost Control Seminars

CareWorksComp seminars will take place from 8:30 a.m. - 12:30 p.m. Our panel of experts will discuss managed care, claims management, safety and unemployment compensation. The seminars or video option will fulfill BWC's two-hour safety training for employers that must meet the requirement. The fee is $45 and includes a continental breakfast.

- Private employers - two-hour requirement for 2017 policy year with a claim from 7/1/15 to 9/30/16.
- Public organizations - two-hour requirement for 2018 policy year with a claim from 1/1/16 to 3/31/17.

**Dates, Locations & Video Option**

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>April 17, 2018</td>
<td>Columbus Bridgewater Banquet Center 10561 Sawmill Pkwy Powell, OH 43065</td>
<td>April 18, 2018 Cleveland Holiday Inn Independence 6001 Rockside Rd. Independence, OH 44131</td>
<td>April 26, 2018 Cincinnati Holiday Inn - West Chester 5800 Muhlhauser Rd. West Chester, OH 45069</td>
</tr>
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</table>

**Video Option**

For a fee of $35, a video option is available to employers who wish to view a recording of the seminars at their convenience as an alternative to attending the seminar in person.

**Registration**

To register, please mail, fax or email the following form with payment to Hayat Kore:

Fax: (614) 210-5840 Toll-free: 1-800-837-3200, ext. 57245 Email: hayat.kore@careworkscomp.com

Mail: CareWorksComp, Attn: Hayat Kore, 5500 Glendon Court, Suite 300, Dublin, OH 43016

Checks should be made payable to CareWorksComp. Limited seating available.

No refunds for cancellations without minimum seven-day notice. Please arrive at least 15 minutes early.

Attendees: ________________________________

Company Name: ____________________________ Email: ________________________________

BWC Policy Number: _________________________ Phone Number: _________________________

Select date of seminar attending (please choose one):

☐ April 17  ☐ April 18  ☐ April 26

☐ Video Option (the video will be provided to employers no later than June 1, 2018)

This registration form is available online at www.careworkscomp.com/training/seminars.

For credit card payments please complete the credit card portion of this form.

**Payment Information**

☐ Credit Card
☐ Check

Credit Card Number __________________________

Print Name as it Appeares on Credit Card ________________________________________________

Address as it appears on your Credit Card Bill, if different from above ______________________________________________________________________

Expiration Date ____________ Amount to be paid ____________________________

Authorized Signature ________________________________________________________________

This registration form is available online at www.careworkscomp.com/training/seminars.
A California Court of Appeals judge recently upheld summary judgment for the defendant in the De Leon v. AvalonBay Communities case. In the De Leon case, plaintiff claimed the apartment complex breached its duty of care to her when it failed to detect and inform her of a gas leak from one or more boilers which she claimed caused her to be dizzy and fall down some steps. Negligence claims based on allegations that a gas leak caused personal injury or other damages often turn on whether the defendant breached a duty to the plaintiff. Although the lawsuit involved an alleged natural gas leak, we can draw analogies to propane-related procedures and issues, including documentation of inspections and repair work.

BACKGROUND/UNDERLYING INCIDENT

Plaintiff lived at an apartment complex which had two boilers on the property within a fenced enclosure. On June 26, 2013 plaintiff called Southern California Gas Company and reported a gas odor at the property. The gas company technician came out to the apartment complex that same day to investigate. The technician repaired a “fizzer leak” and handed plaintiff a form which indicated one of the boilers needed to have the combustion levels adjusted. Three days later, plaintiff provided the form to the apartment complex which contacted its contractor, Ironwood Plumbing. The combustion levels for the boiler were adjusted on July 1, 2013. Plaintiff called the gas company again on July 5, 2013 to report a gas odor. The gas company technician came out again and did not detect any gas odor on the property but determined the second boiler was “spilling aldehydes” which he documented on an inspection form. Ironwood Plumbing returned to the property on July 8, 2013 and worked on the second boiler. The next day, July 9, 2013, a gas company technician tested both boilers on the property; did not find any gas odor or leaks and confirmed both boilers were tuned, properly operating and in no need of adjustments. The technician provided the apartment complex with a Flue Gas Analysis report for each boiler showing the boilers were properly tuned.

Twenty days later, on July 29, 2013, plaintiff fell down some steps and broke her ankle. She claimed a gas leak caused her to become disoriented and dizzy which led to her fall. Significantly though during that same 20-day period from July 9, 2013 to July 29, 2013, apartment complex staff members were working in the area of the boilers and no one detected the presence of a gas odor or leak. Plaintiff did not report an odor or leak during this time frame either. Additionally, plaintiff’s husband came into the leasing office on August 5, 2013 on another matter and mentioned his wife (plaintiff) fell when she missed the last two steps on the short stairway leading to the sidewalk and that she had been falling a lot lately. He didn’t mention she was dizzy or smelled a gas leak but did say she had been going up and down the steps for about an hour moving boxes from the apartment into the detached garage before she fell.

Despite the gas service technician’s last inspection and testing which showed no issues with the boilers, no additional reported gas odor or leak since that time, and plaintiff’s husband providing information about her fall which seriously called into question the claim of being dizzy due to a gas leak, plaintiff still brought a lawsuit, but only against the apartment complex.

THE LAWSUIT

Plaintiff filed her lawsuit against the apartment complex asserting negligence and premises liability claims. After taking plaintiff’s deposition and conducting other discovery, the apartment complex filed a summary judgment motion citing similar undisputed facts as listed above and stating no evidence existed of a gas leak on the date plaintiff fell. Note that a summary judgment motion is basically a request to the court to decide whether there are material facts in dispute which would warrant a trial. If there are no such disputed material facts, the court can decide the issues as a matter of law.

In support of the summary judgment motion, the apartment complex cited to evidence based on the gas company technician’s three service calls to the property, including inspections and testing which showed no evidence of a gas leak. Plaintiff opposed the motion asserting questions of disputed material fact existed about whether the boilers were unsafe due to emissions of gas or aldehydes and whether a “noxious odor from the boilers caused her to become dizzy and fall.” The apartment complex countered these arguments by stating plaintiff brought the lawsuit based on allegations of a gas leak and there was no evidence of a leak. The apartment complex also argued allegations about aldehydes or other boiler issues were outside the scope of the claims in the...
lawsuit. The trial court agreed, granted the summary judgment motion and entered a judgment in favor of the apartment complex. Plaintiff appealed the decision.

**APPELLATE COURT DECISION**

On appeal, plaintiff urged the Court to consider her argument that there was a “triable issue” on whether a dangerous condition existed at the apartment complex based on evidence she offered of a “noxious odor” from the boilers in the weeks before her fall. The Court disagreed stating to establish a triable issue as to a dangerous condition, plaintiff “was required to provide evidence of a natural gas leak as opposed to a generic noxious odor.” On the issue of duty, plaintiff asserted there were material disputed facts about whether the apartment complex knew or should have known a dangerous condition existed but failed to warn her or repair the condition. The Court again disagreed noting the apartment complex “was never on notice of a natural gas leak;” the gas company technician did multiple inspections of the boilers and did not find a gas leak and the plumbing company serviced the boilers to make sure they were working and properly tuned. In affirming the trial court’s decision, the Court determined no triable issue existed as to whether the apartment complex had reason to know of a gas leak that would have created a duty to “either warn or repair the condition.” The Court also awarded the apartment complex its costs on appeal.

The lawsuit discussed above inferentially underscores that maintaining proper and complete service call, inspection and repair records can go a long way in reducing exposure and litigation for propane marketers in alleged gas-related incidents. The case also illustrates that unfortunately, claims can be made in a lawsuit with little, if any viable basis for recovery, again making proper documentation of all service calls, inspections, and testing a vital part of risk management efforts.

KATHRYN A. (“KATY”) REGIER IS AN ATTORNEY WITH THE SANDBERG, PHOENIX & VON GONTARD, P.C. LAW FIRM IN ITS KANSAS CITY, MO OFFICE. SHE CAN BE CONTACTED AT: KREGIER@SANDBERGPHOENIX.COM OR (816) 425-9683.
10 STEPS TO MAKE YOUR HOME SAFE IN A FLOOD

Floods can occur anywhere during any season of the year. While some floods can take days to develop, others — such as flash floods — can occur in minutes. According to the National Weather Service, over 140 deaths per year are caused by flash floods and floods that are associated with thunderstorms. Each year, floods cause an average of $4.6 billion in damage to homes and businesses.

If your home uses propane, there are a few simple steps you can take to keep your family safe and avoid potential dangers.

1. Create an emergency preparedness plan and review it with everyone in your family. Post a list with contact information for your propane retailer and emergency services (fire department, etc.) along with instructions for turning off propane, electricity, and water. If you do need to turn off your propane, contact a service technician to inspect your propane system prior to turning it back on.

2. In flood zone areas, make sure your large above-ground and underground propane tanks are anchored securely to avoid potentially dangerous situations. The National Fire Protection Agency (NFPA) requires that you do this. Contact your propane retailer for more information.

3. Have an adequate supply of propane in your tank. During and after a major flood, propane and other types of fuel may not be readily available and roads leading to your home or farm might not be accessible for delivery.

4. In the event that a flood threatens your safety, you should shut off the gas. Turn off the main gas supply valve on your propane tank, if it is safe to do so. To close the valve, turn it to the right (clockwise). Also, it’s a good idea to turn off the gas supply valves located near individual indoor appliances. You may have to evacuate your property or move to a higher level within your home.

5. Listen to your local authorities, or television and radio stations to determine if you need to evacuate your home or farm. If you do evacuate, use extreme caution when returning to your property. If you have any doubts about your safety, leave the area immediately and have your property inspected by a qualified...
building inspector or structural engineer before re-entering.

6 After the flood danger passes and it is safe to do so, check the entire area for downed power lines, damaged gas lines, or damage to your propane tank. Floods can move, shift, or damage gas lines and tanks. If it is dark, use flashlights, not candles. Immediately call your local utility company or propane retailer if any of these hazards exist. Do not attempt repairs yourself. If you find a propane tank on your property that is not yours, or if your propane tank has become dislodged or is missing, contact your propane retailer or your local fire department immediately.

7 Never use outdoor propane appliances indoors or in enclosed areas, particularly during a power outage. This can result in carbon monoxide poisoning or death. These include such appliances as outdoor portable heaters, barbecue grills, and portable generators. Only use appliances indoors that are designed and approved for indoor use. It’s also important that you never store, place, or use a propane cylinder indoors or enclosed areas such as a basement, garage, shed, or tent.

8 Inspect your propane appliances for water or other damage, if it is safe to do so. If the appliances have electric components and have been exposed to water, they can create a fire hazard. Do not ever turn on a light switch, use any power source, or inspect your household appliances while standing in water. This can result in electrocution.

9 Schedule a time for a qualified service technician to perform a complete inspection of your propane system if you suspect any of your propane appliances, equipment, or vehicles have been under water or damaged, or you have turned off your gas supply. Never use or operate appliances, equipment, or vehicles, or turn on the gas supply, until your system has been inspected by a qualified service technician. Do not attempt repairs yourself.

10 Exercise sound judgment. As with any challenging situation, your composure during floods and other severe weather events will ensure you don’t take unnecessary risks or pose any additional dangers to your family and home. Stay calm; use radios, television, and telephones to stay informed and connected. If any questions, arise contact your propane retailer or local fire department.

Taking these 10 simple steps can help promote safety all season long. With a little advance planning, you and your family can be prepared for severe weather events such as floods.

For additional information on preparing for floods, other natural disasters, and severe weather conditions, visit Use-Propane.com or contact your propane retailer.

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LPG Bobtail units available in open deck and closed deck models

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DUTY TO WARN
Inform your customers of important propane safety information with our easy, comprehensive Duty to Warn mailing.

PROTECT YOUR CUSTOMERS & YOUR COMPANY

Nobody beats our price
Visit our website to get a free quote and find out for yourself.

We manage your entire Duty to Warn mailing process from start to finish. Our extensive package includes all the costs associated with design, printing, inventory, postage and mailing for your Duty to Warn communication.

WHAT OUR CUSTOMERS SAY...

“We had been sending DTW materials to our customers, but our procedures were lacking the proper documentation and the process required a lot of extra effort. P3 made it easy for us, and now we have a record of every customer who received DTW this year. They provide a great service at a reasonable cost.”

Kirk Pendleton, Owner
South Fork Propane, South Fork, CO

“The Duty to Warn process was simple and easy for us to implement. The most exciting part of our experience was having P3 exceed our expectations on service and cost.”

Terri Beard, Office Manager
Blue Flame, Inc., Berkeley Springs, WV

“We are beyond thrilled with P3’s Duty to Warn! They are very proactive and extremely efficient in getting the Duty to Warn mailing out to our customers. We have had several people come in and say how much they appreciated receiving the Duty to Warn in the mail! Thanks P3!”

Tiff Guilliams, Business Growth Manager
Ford’s Propane Gas, Inc., North Myrtle Beach, SC

VIEW OUR DUTY TO WARN PROCESS ON THE REVERSE
ESTATE PLANNING: NAMING A BENEFICIARY

A major issue in estate planning is whom to name as beneficiaries on life insurance policies, pension plan accounts, IRAs, and annuities. This important decision often doesn’t take into account the substantial estate and income tax consequences the beneficiary may incur. So before you name a beneficiary, you may wish to gain a basic understanding of beneficiary designations.

One of the first things you need to know is that, in many cases, beneficiary designations supersede a will. That said, not only is naming a beneficiary important, it is equally important to make sure that your beneficiary arrangements are consistent with your other estate planning documents.

NOT ALL BENEFICIARY DESIGNATIONS ARE THE SAME

You can name a beneficiary for many different financial products and investment vehicles. And each has some subtle nuances that are sometimes difficult to discern. In addition, because naming a beneficiary is a legal arrangement, there is certain language you must use to ensure your wishes are accurately recorded and executed. That’s why it is important to consult with a qualified financial professional when making decisions about beneficiaries.

Aside from determining whom you will name as your beneficiary, you’ll also need to consider the following:

- **Age of beneficiary.** Most policies and plans will not directly transfer assets to minors until a trustee or guardian is approved by a court.
- **Ability of beneficiary to manage assets.** Perhaps a trust set up in the person’s name would be better than a direct transfer.
- **Pension plans.** Unless waived by the spouse in writing, the law requires a spouse to be the primary beneficiary of the account.

PROFESSIONAL ASSISTANCE IS A MUST

Naming beneficiaries is a complex matter that requires a great deal of forethought to help ensure that your decisions are in concert with your financial and estate planning goals. A qualified financial professional can assist you in reviewing your beneficiary designation and help you make choices that are appropriate for your situation.

---

**Autogas Dispensing for High Differential Pressure Applications.**

**GAS EQUIPMENT COMPANY, Inc.**

**Do You Know What Is**

**UNDERGROUND?**

**Cathodic Protection Anode Testing & Line Locating Equipment**

- Underground Tank Anode Test Kit
- Replacement Copper Sulfate Electrode
- Cable Hound DSP Pipe & Cable Locator

Contact GEC to Schedule On-Site Training in Cathodic Protection

**GAS EQUIPMENT CO., INC.**

<table>
<thead>
<tr>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlanta GA</td>
<td>(800) 241-4155</td>
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<td>Houston TX</td>
<td>(800) 334-7816</td>
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<td>Indianapolis IN</td>
<td>(800) 241-1971</td>
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<td>Kansas City MO</td>
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<td>(800) 368-4013</td>
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<tr>
<td>St. Louis MO</td>
<td>(800) 423-4685</td>
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**www.gasequipment.com**
The purpose of the Ohio Propane Gas Association Scholarship is to foster education, to be of increased service to all Association members, to enhance the public image of the propane industry, and to provide financial assistance to selected individuals who are seeking education beyond high school.

STANDARDS
The following standards will apply to all OPGA Scholarship funds applicants:

- Applicants must be high school seniors or undergraduate students.
- Applicants must be a dependent child of an employee of a member of the Ohio Propane Gas Association. The parent’s work must be directly related to the propane industry. The OPGA member must be in good standing with the Ohio Propane Gas Association.

OPGA SCHOLARSHIP PROGRAM

- Applicants must be full time residents of the State of Ohio.
- Applicants must be registered to attend an accredited college, university, or vocational school for the purpose of obtaining an academic degree.
- Applicants who have completed one or more college terms must submit grade point average for the most recent term completed.
- Distribution of scholarship funds will be made directly to the recipient’s college, university, or vocational school.
- The Committee is committed to award a maximum of two $1,000 Scholarships at the 2018 Ohio Propane Gas Association Summer Meeting August 5-7, 2018 at The Hilton Polaris Hotel in Columbus, Ohio. Recipient will also receive a one room/night complimentary accommodations (if needed) and dinner for self and two guests. Award winners’ attendance is mandatory at the banquet that will be held the evening of August 6, 2018.
- Application deadline is April 15, 2018. Application must be RECEIVED in the OPGA office by this date.
- The OPGA Scholarship Committee strives to assist as many young scholars as possible. Past scholarship recipients are not eligible to receive the award again.

REQUIREMENTS
Applications MUST include the following:

- Letters of Recommendation — Three letters are required. The letters may be from references above.
- School Transcript — a complete official school transcript from last grade completed (High School or College) must be included with this application.
- Essay — 500 words or less stating why you deserve to be considered for this Scholarship. Your reasons may include but are not necessarily limited to the following criteria:
  - Past academic achievement
  - How you have demonstrated initiative and responsibility
  - How you have demonstrated consistent effort and performance
  - Financial need
  - Extracurricular activities and interests
  - Volunteer activities
  - Awards and Honors received
- Resume — list any Academic Achievements, job experiences, Volunteer Activities, Extracurricular Activities, Awards and Honors you have received or participated in.

The Smart Choice

3/4” NPT High Capacity Compact Regulators

Compacts that can handle the job!

<table>
<thead>
<tr>
<th>Regulator</th>
<th>BTU Cap.</th>
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- Industry's highest output compact integral twin stage regulator at 625,000 BTU
- Industry’s highest output compact integral twin stage regulator at 800,000 BTU
- Built-in patent pending anti-freeze heat transfer fin technology
- Compact body fits easily under a tank dome or other tight space
- 3/4” outlet connection for maximum line and system output capability

800.537.7518 | bergquistinc.com
Your questions answered by the people who know propane equipment.
OPGA SCHOLARSHIP APPLICATION

DEADLINE FOR SUBMISSION: APRIL 15, 2018
Page 1 of 2

Name of Applicant ____________________________

Mailing Address ____________________________________________________________

City ____________________________ State __________ Zip __________

Phone ____________________________ E-mail ____________________________

High School Attending or School Last Attended ____________________________

Last Grade Completed ____________________________ Date of High School Graduation ____________________________

University/College You Will Be Attending ____________________________

Enrollment Date ____________________________ Major ____________________________

You must be a dependant child of an employee of a member company of the Ohio Propane Gas Association to receive this scholarship.

Name of Parent ____________________________ Number of Years in Propane Industry ____________________________

Job Description ____________________________

Company ____________________________

Address ____________________________________________________________

City ____________________________ State __________ Zip __________

President/Manager Name ____________________________

President/Manager Email ____________________________

President/Manager Signature ____________________________ Date ____________________________

Please list three teachers, counselors, work supervisors and/or employers who can comment on your potential for succeeding in your planned educational experience.

1. Name of Reference ____________________________

Title/Position ____________________________ Phone ____________________________

Email ____________________________
Applications MUST include the following:

1. **Letters of Recommendation** — Three letters are required. The letters may be from references above.
2. **School Transcript** — a complete official school transcript from last grade completed (High School or College) must be included with this application.
3. **Essay** — 500 words or less stating why you deserve to be considered for this Scholarship.
4. **Resume** — list any Academic Achievements, job experiences, Volunteer Activities, Extracurricular Activities, Awards and Honors you have received or participated in.

The information supplied above is for use in applying for the Scholarship offered. All information herewith is true and accurate to the best of my knowledge.

Applicant’s Signature ___________________________ Date ____________

**Applications, including three letters of recommendations, school transcript, essay, and job experience/resume should be mailed to:**

OPGA Scholarship Application • 605 N. High Street, #214 • Columbus, OH 43215
COURSE INFORMATION

The Ohio Propane Gas Association offers certified and non-certified employee training for those working in the propane field or looking to obtain propane training certification in the state of Ohio. Training season runs from April until October and we offer a wide-range of CETP (Certified Employee Training Program) classes, as well as important safety and training classes outside of the CETP curriculum. Classes are open to members and non-members in Ohio.

COURSE LOCATIONS

- Doubletree Columbus-Worthington | 175 Hutchinson Avenue, Columbus, OH 43235
- Arrick’s Propane | 9157 US Hwy. 23, Lucasville, OH 45648
- Courtyard by Marriott | 5211 Forest Drive, New Albany, OH 43054
- Prism Propane | 1399 Business Park Drive South, Suite A, North Baltimore, OH 45872
- Christopher Conference Center | 20 N. Plaza Blvd., Chillicothe, OH 45601

GENERAL INFORMATION

- Attendance at all training classes is by pre-registration only.
- Classes are limited to 20 students.
- The registration deadline is two weeks before the start of each class.
- OPGA reserves the right to cancel a class if there is a lack of participation.
- Classes are held from 8:00 a.m. to 5:00 p.m.
- Registration includes all materials, continental breakfast, breaks and lunch.

REGISTRATION FEES

$100 per person, per class, from a company in Ohio*
$300 per person, per class, from a company outside of Ohio*

*OHIO-BASED COMPANIES: The registration fee will be waived when the registrant (or a substitute) attends the training and is from an Ohio-based company. If the registrant does not attend and does not provide written notification to OPGA at least four (4) business days prior, the registration fee will be charged to the credit card provided at registration. Checks will not be accepted.

The NPGA’s training is directed to assist in education service and delivery personnel in the LP gas industry. This training program is not intended to be an exhaustive treatment of the subject covered. It should not be interpreted as precluding the use of other procedures and/or compliance with more extensive federal, state, and local codes and/or regulations.

The NPGA, OPGA, and the training supervisor assume no liability for reliance on: (1) the material used; (2) the manner in which the training was conducted; or (3) the knowledge gained, or not gained, by the employee. Those courses are offered as assistance to help employers train personnel in their organizations.

NON-CERTIFIED COURSES

CSR TRAINING SEMINAR

Formatted as a multi-media seminar that covers many issues that the company CSR deals with routinely and includes relevant topics such as telephone customer service, basic and advanced CSR skills. Other topics will include a review of the physical properties and characteristics of propane and how these properties correlate with problems or issues raised by customer. Of interest to CSR’s in past training sessions, and presented again will be national and international marketplace issues that impact local propane availability and pricing volatility and propane storage and logistics issues that create supply shortfalls and price spikes, both of which generate inquiries from local customers. In addition, out of gas (again) calls, reports of gas leaks and interruption of services response.

August 31..............................................................Columbus
September 27............................................................. New Albany

OSHA AND DOT FIRST 90-DAY HAZMAT TRAINING

This seminar includes the newly required Global Harmonization Standards for labeling and marking hazmat containers and shipments. VERY IMPORTANT new employee 90-day compliance opportunity.

USDOT hazmat Transportation Safety will touch upon the requirements, but not the details of specific individual company’s written Emergency Action Plan and Security Awareness Action Plan. Other hazmat training will focus on the employee’s “Right to Know;” the risk associated with the hazardous material they work with; and the suggested safe handling procedures and personal protective equipment that are recommended as risk mitigation tools. This training, when combined with an effective on-the-job training program and ongoing safety training regiment, will assist with meeting the training requirements of the Hazardous Materials Regulation.

Loading a transport using a plant pump, compressor, or auxiliary inlet; walk-around inspection of a cargo tank motor vehicle (CTMV) after loading; safe driving techniques, emergency discharge, and delivery hose assembly inspections; purging propane containers, unloading a transport, and reducing vapor pressure using a plant compressor; unloading using a plant or CMV pump; and performing post-trip inspections and monthly inspections and tests on emergency discharge systems and delivery hose will also be addressed.

April 17.................................................................Lucasville
May 11.................................................................Lucasville
July 9.................................................................North Baltimore
September 28......................................................New Albany
CERTIFIED EMPLOYEE TRAINING PROGRAM (CETP)

Note: Many courses are offered only once in 2018. The 1.0 Basic Principles and Practices of Propane course is a prerequisite for all classes.

1.0 BASIC PRINCIPLES AND PRACTICES OF PROPANE
Pre-requisite to participate in more advanced classes.
An entry level course that provides prerequisite instruction about propane’s physical and combustion properties; how propane is produced and transported; the organizations that influence, publish or enforce codes and standards; how basic functions are performed in a bulk plant; primary safety concerns; customer service; odorants and service interruptions; complete and incomplete combustion characteristics; and much more.
April 18-19 .................................................................Chillicothe
June 4-5 ...........................................................................New Albany
July 10-11 .................................................................North Baltimore
July 23 (Blended Learning*) ..................................Columbus
September 5-6 ..........................................................Columbus
October 8-9 .............................................................New Albany

2.2 BOBTAIL DELIVERY OPERATIONS
This course provides information for drivers who operate commercial motor vehicles to deliver propane and covers a bobtail’s basic equipment and systems including the cargo tank, gauges, valves, pumps, meters, delivery hoses and emergency discharge control equipment. Detailed procedures for safely loading a bobtail using the plant pump and DOT requirements for bobtail inspections will also be discussed, as well as the features and installation requirements of ASME tanks at customer locations. It is recommended to complete the appropriate Propane Delivery Operations and Cylinder Delivery Operations modules for certification to operate a bobtail to deliver propane.
May 21 (Refresher Training) ........................................ Lucasville
July 12 (Refresher Training) .........................................North Baltimore
August 9 (Blended Learning*) .................................Columbus
August 22-24 ...............................................................North Baltimore
September 11-13 .................................................................New Albany
October 22-24 ..........................................................New Albany

2.4 CYLINDER DELIVERY OPERATIONS
Information for drivers who operate commercial motor vehicles to deliver propane. This course covers DOT licensing and driving requirements; driving requirements and restrictions for drivers who operate commercial motor vehicles (CMVs) to deliver propane; vehicle inspections; identification, and documentation highlights; safely handling hazardous materials, the hazards of handling a variety of flammable and combustible liquids; and the associated safety measures. In addition, driving defensively and handling accidents and emergencies; vehicle parking, servicing, and security; preparing cylinders for filling; filling cylinders and delivering cylinders; NFPA 54 and NFPA 58.
October 10-11 .............................................................New Albany

3.0 PLANT OPERATIONS
This course is primarily designed to train employees that inspect and fill DOT cylinders and ASME tanks at the bulk plant, requalify DOT cylinders, maintain cylinders, tanks, and bulk plant equipment systems, and other propane employees who could benefit from sections of this course, including plant managers and plant office personnel.
After completing this course, you will be able to identify the main components of a bulk plant; operate the propane liquid supply system; inspect and fill DOT cylinders; inspect and fill vehicle mounted ASME tanks; requalify DOT cylinders by visual inspection; maintain cylinders and ASME tanks; unload a cargo tank motor vehicle; and maintain bulk plant systems and equipment.
May 7-9 ........................................................................Chillicothe

4.1 DESIGNING AND INSTALLING EXTERIOR VAPOR DISTRIBUTION SYSTEMS
This course focuses on designing and installing the exterior portions of a vapor distribution system for both residential and small commercial markets. It addresses how to select and install containers, prevent corrosion, size and install regulators and meters, and select and install outdoor piping and tubing. In addition, designing vapor systems (container and lines); designing vapor distribution systems (regulators and meters); preparing system components for transport; installing containers, lines, regulators and meters; system tests; safety information; NFPA 54 and NFPA 58.
April 24-26 .................................................................New Albany
May 22 (Refresher Training) ....................................... Lucasville
July 13 (Refresher Training) ........................................North Baltimore
August 27-29 .............................................................Columbus
August 30 (Refresher Training) ..................................Columbus

4.2 PLACING VAPOR DISTRIBUTION SYSTEMS & APPLIANCES INTO OPERATIONS
This course will cover the different system tests required for vapor distribution systems and appliances; validating the container, piping, and regulator; how and when to make the final connections; how to purge the system of air; appliance controls and safety devices; and how to adjust the burner.
It will address vapor distribution system tests; validating vapor distribution systems; identifying venting requirements and characteristics; validating combustion air; leak check procedures; purging air from a piping system; placing appliances into operation; appliance controls and safety devices; spillage test identifying burning characteristics of propane; safety information; NFPA 54 and NFPA 58.
September 24-26 ......................................................New Albany

*New Blended Learning Classes
The Ohio Propane Gas Association is pleased to announce the offering of blended learning classes. Blended learning classes provide less time away and consist of pre-coursework and one day of review and testing. Instructions for the pre-coursework requirements will be provided upon registration for the class. Learn more at www.mipga.org.
2018 COURSE REGISTRATION

COURSE SELECTION

1.0  Basic Principles and Practices of Propane
- April 18-19.............................................Chillicothe
- June 4-5..............................................New Albany
- July 10-11...........................................North Baltimore
- July 23 (Blended Learning).................Columbus
- September 5-6....................................Columbus
- October 8-9.......................................New Albany

2.0  Bobtail Delivery Operations
- May 21 (Refresher Training)...............Lucasville
- July 12 (Refresher Training)..............North Baltimore
- August 9 (Blended Learning)..............Columbus
- August 22-24.....................................North Baltimore
- September 11-13...............................New Albany
- October 22-24.................................New Albany

2.4  Cylinder Delivery Operations
- October 10-11.....................................New Albany

3.0  Plant Operations
- May 7-9.............................................Chillicothe

4.1  Designing and Installing Exterior Vapor Distribution Systems
- April 24-26.......................................New Albany
- May 22 (Refresher Training)..............Lucasville
- July 13 (Refresher Training).............North Baltimore
- August 27-29.....................................Columbus
- August 30 (Refresher Training).........Columbus

4.2  Placing Vapor Distribution Systems and Appliances into Operations
- September 24-26...............................New Albany

CSR Training Seminar
- August 31.......................................Columbus
- September 27.................................New Albany

OSHA and DOT First 90-Day Hazmat Training
- April 17..........................................Lucasville
- May 11............................................Lucasville
- July 9.............................................North Baltimore
- September 28...............................New Albany

REGISTRATION FEE
Ohio-Based Company..............................................$100*
Company Outside of Ohio..............................$300

*Ohio-Based Companies: Registration fee will be waived when the registrant or substitute attends the training. If registrant does not attend and does not cancel at least 4 business days prior, the registration fee will be charged to the credit card on file for this registration. Checks will not be accepted.

Class size is limited. Attendance at all training classes are by PRE-REGISTRATION ONLY. Please complete a separate registration form for each participant.

Name
Company
Address
City
State Zip
Email
Phone Fax

PAYMENT
Amount Due $

- Visa
- MasterCard
- American Express

Card Number
Name on Card CVV
Billing Address
City
State Zip

Signature

CLASS LOCATIONS
For hotel reservations, please call the hotel directly and indicate that you are with OPGA.

Doubletree Columbus-Worthington 175 Hutchinson Avenue
Columbus, OH 43235

Arrick’s Propane 9157 US Hwy. 23
Lucasville, OH 45648

Courtyard by Marriott 5211 Forest Drive
New Albany, OH 43054

Prism Propane 1399 Business Park Drive South, Suite A
North Baltimore, OH 45872

Christopher Conference Center 20 N. Plaza Blvd.
Chillicothe, OH 45601

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For assistance, contact the OPGA office at 844.454.5338
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2018 SCHEDULE OF EVENTS

APRIL 18-19
CETP and Non-Certified Training Classes Begin
Visit ohiopropanegas.org for schedule and locations

MAY 15
OPERC Board of Directors and OPGA Board of Directors
Sheraton Columbus Hotel at Capitol Square

MAY 16
Quarterly Membership Meeting and Day at the Statehouse
Sheraton Columbus Hotel at Capitol Square

AUGUST 5-7
70th Annual Summer Convention
Hilton Polaris/Columbus

For more information and updates about these events, please visit www.OhioPropaneGas.org and check back regularly throughout the year.

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